

Penn eIRB Overview: Searching and Reporting

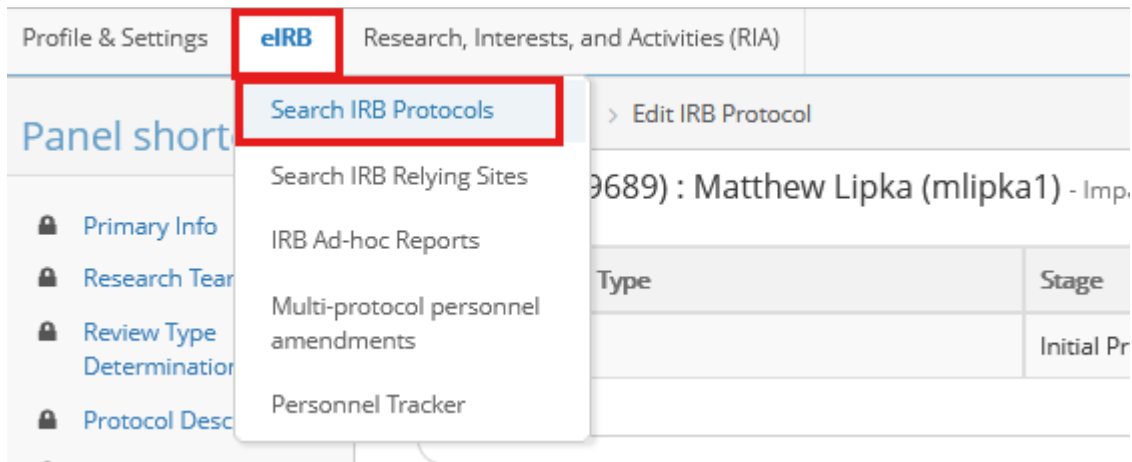
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How to Search

1. Log into eIRB with your Penn Key and password.
2. The system should take you to your Tasks menu automatically. Navigate to the Search menu by going to the menu at the top, hovering over eIRB, and then select Search IRB protocols.



Search for the protocol number in the Protocol # or Title field. When it pops up, select it and it will automatically open the protocol in the same window.

You may also use the Filter Search Panel fields to filter the list of protocols in the search menu. When filtering, eIRB will search for protocols meeting the filter criteria and displaying a list of protocols.

NOTE: eIRB will only show you protocols for which you have permissions to view. For research staff, this means that it will only show you protocols on which you are listed.

Profile & Settings | **eIRB** | Research, Interests, and Activities (RIA)

Home > eIRB > Search IRB Protocols

Go to IRB Protocol

Protocol # or Title

Filter Search

PI/Co-PI

Sponsor

Current Stage

Latest Status

Research Team Member

Department

School

Special Populations

Include Flowthrough Function ☐

Application Type

Review Type

Short Title

☐ Include Inactive

☐ Include archived protocols

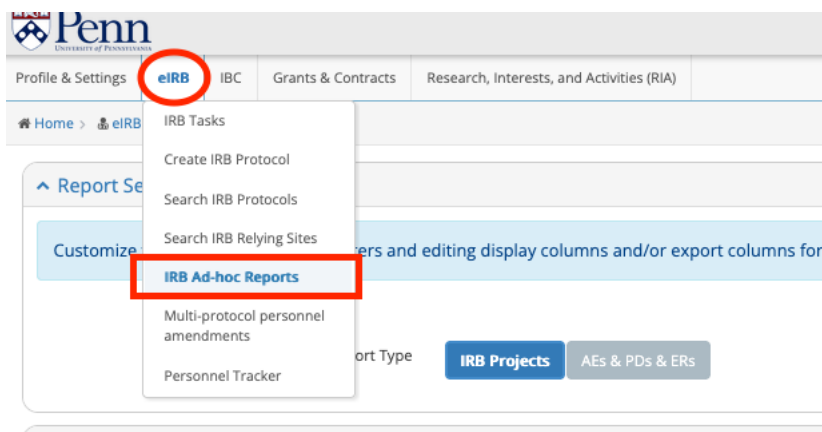
☐ Is this FDA protocol?

☐ Has Amendment Withdrawal version?

Add Additional Filter

How to Report

1. Log into eIRB with your Penn Key and password.
2. The system should take you to your Tasks menu automatically. Navigate to the IRB Ad-Hoc Reports menu by going to the menu at the top, hovering over eIRB, and then select IRB Ad-Hoc Reports.

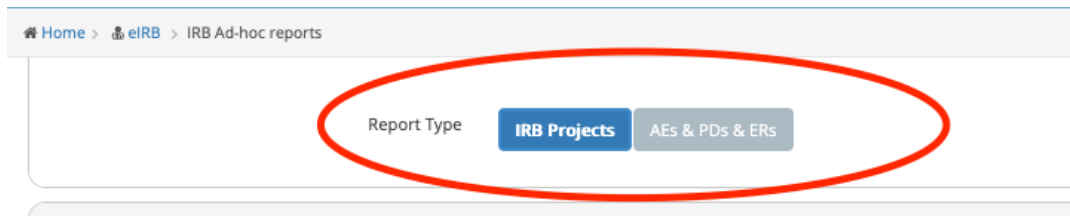


In the Report Settings Panel, under Report Type, there are two reports available to research staff. These are IRB projects and AEs & PDs & ERs.

The IRB Projects report allows reporting at the protocol level. It also allows reporting at the stage level for initial, amendment, and continuing review submissions.

The AEs & PDs & ERs Report allows reporting of protocol updates, namely reportable

events, deviations, and exceptions.

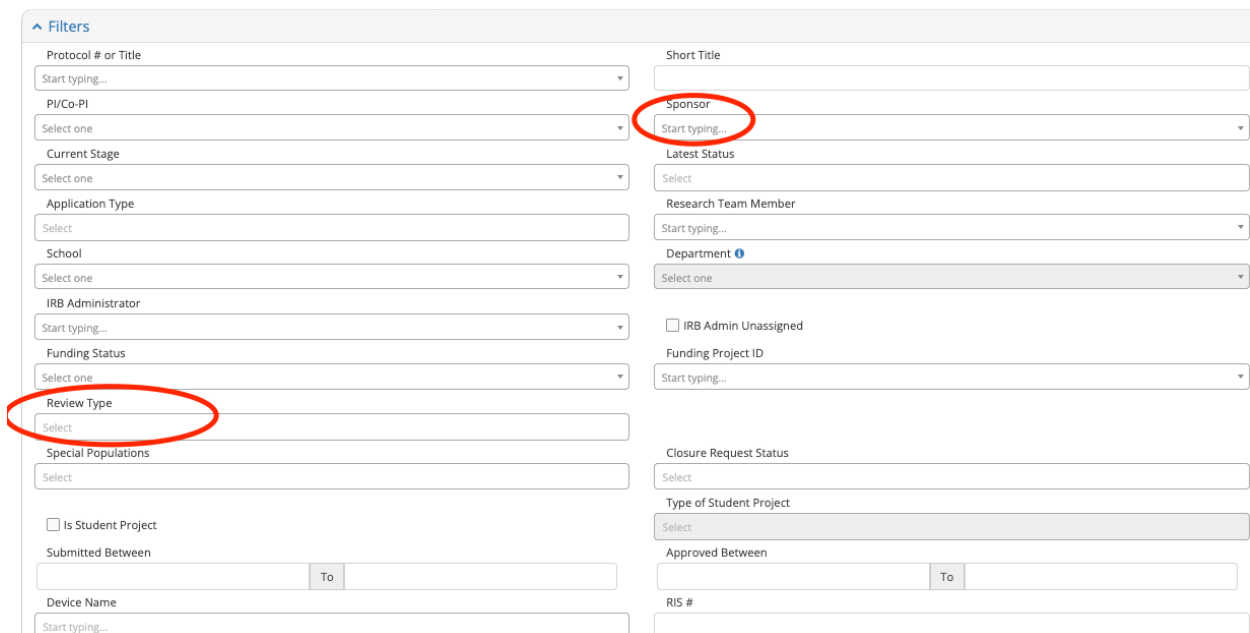


Home > eIRB > IRB Ad-hoc reports

Report Type

IRB Projects AEs & PDs & ERs

In the Filters panel, you may filter the report list through the various filters. After selecting your filters, click Search at the bottom of the Filters panel to narrow the results.



Filters

Protocol # or Title
Start typing...

PI/Co-PI
Select one

Current Stage
Select one

Application Type
Select

School
Select one

IRB Administrator
Start typing...

Funding Status
Select one

Review Type
Select

Special Populations
Select

☐ Is Student Project

Submitted Between
To

Device Name
Start typing...

Short Title
Start typing...

Sponsor
Start typing...

Latest Status
Select

Research Team Member
Start typing...

Department
Select one

☐ IRB Admin Unassigned

Funding Project ID
Start typing...

Closure Request Status
Select

Type of Student Project
Select

Approved Between
To

RIS #
Start typing...

Once you have filtered based on your specifications, select Download Reports, if you want to download a spreadsheet of the results.

Results Edit Columns Download Report(s)		
Showing 1 to 10 of 21 search results.		
Protocol ID	PI Name	Title
26-0025	Demo PI	sIRB Demo
11-0061 (814309)	Anne R Cappola (acappola)	Ghrelin in Frail Elderly Subcutaneous Dose Finding Study
25-2119	John Plastaras (plastaj)	Test allowed to work on protocol
25-2091	Elise A Chong (chongel)	A Phase 2 Trial of Radiation Therapy with Vancomycin for large B-cell Lymphoma Patients Undergoing CART Therapy
25-2090	Diane P Pinder (pinder)	Effect of Bevacizumab and Pembro on Asymptomatic Radiotherapy-induced Brain Injury
25-2089	Beata Zawadzka (beata)	High- Dose Intravenous Methylprednisolone for High Eosinophilic Asthma and COPD Exacerbations in the Emergency Department
25-2087	Diane P Pinder (pinder)	Effect of Bevacizumab on Asymptomatic Radiotherapy-induced Brain Injury
25-2086	John Plastaras (plastaj)	Copied from: test aav1
25-2084	John Plastaras (plastaj)	test aav1
25-2083	Jessica Yoos Researcher	Test 25.21

Select the columns you want to be reported in your spreadsheet.

Once you have selected the fields you want, click the arrow to move them into the report.

Then click download.

If you want to save the report you generated, go back to the Report Settings and click Create New Template.

Give it a name, and click Save.

When you return, you can select this report to regenerate.

Create New Template

×

Template Name*

Test Reporting

Cancel

Save